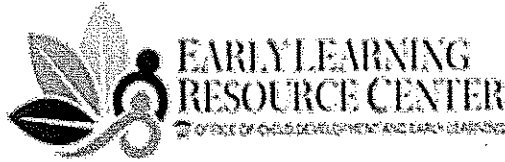


## ELRC Region 15

September Newsletter

Volume 2020 Issue 9



ELRC Region 15

20 South 69th Street, 4th Floor

Upper Darby PA 19082

Phone: 610-713-2115

Fax: 610-713-2233/2333

[ELRC15-Invoices@delcohsa.org](mailto:ELRC15-Invoices@delcohsa.org)

### Blended rate payment policy modified for the 2020-21 school year

This Policy will take effect Aug 31, 2020

ELRC—20 #13 Summary

School districts across Pennsylvania are developing reopening plans to limit COVID-19 exposure for students, teachers and staff. How students return to school will look different from school district to school district. The Administration for Children and Families, Office of Child Care issued guidance to states on Monday, August 10, 2020, clarifying supporting school-age children not receiving in-person instruction during schools' response to COVID-19. The change supports school-age children and their families' need for care during the modified 2020-21 school year. Many children will not return to a five-day-a-week, in-person school schedule and childcare providers may provide additional hours of care during the school year.

The majority of Delaware County school will offer a fulltime 5 day virtual learning plan. Therefore the school age enrollment schedule will remain the same as the summer schedule for children. **Please return the ELRC 15 School Age Change form by fax or email IF Necessary.**

- **The form is required when the school age child schedule differs from the August invoice schedule.**
- **The form is required when the child is attending a combination of in person and virtual learning plan. The enrollment may include a blended rate. The blended rate will be applied to childcare program attendance less than 5 hours per day Monday thru Friday and full time on days of attendance 5 hours or more. The enrollment will be based on the Parents work schedule and the child's school schedule.**
- **The form is required to update a school age child that appears incorrect on the September invoice.**

ELRC staff hope to complete school age enrollment schedule changes by September 12, 2020. Due to the volume of enrollment changes please contact our office after September 12, 2020 to report school year schedules.

**WE NEED YOUR ASSISTANCE AND PATIENCE TO ENSURE SCHEDULES ARE ACCURATE.** Please fax or email the form to ELRC 15 beginning September 13, 2020.

**ELRC Region 15 is CLOSED to the public.**

**We have limited staff onsite. The most effective form of contact currently is e-mail.**

September Invoices are Due in the ELRC Office by October 5, 2020 to be eligible for the October 20th Check Mailing Date. **PLEASE** submit your invoice the 1st through the 5th of the month. *Invoices cannot be accepted prior to the last day of the service month.*

### **Faxed Invoices**

**If you fax your invoice by the 5th of October please call no later than Tuesday October 6, 2020 to ensure that we have received your invoice. If you fax your invoice, it is YOUR responsibility to ensure receipt.** Please call the ELRC office to CONFIRM that your invoice was received. ***Please do not assume because you have a confirmation your fax was received.*** We often receive faxes that are blank or too dark to be read. If you have the confirmation and we can't read your fax—We did NOT receive it. However, please wait at least 5 hours after faxing your invoice before calling the ELRC office for confirmation. The waiting period will ensure that we have ample time to log all the invoices received. If you find that we did not receive your invoice **AFTER** you faxed it: You will need to provide the confirmation sheet (that has the OK) along with your resubmitted invoice by **Tuesday Afternoon October 6, 2020.**

\*\*\*\*\* Invoice submission\*\*\*\*\*

Please utilize ELRC Region 15 designated email account for invoice submission. You will receive an email confirmation within one business day. We encourage Providers to scan and submit monthly invoices by email to: [ELRC15-Invoices@delcohsa.org](mailto:ELRC15-Invoices@delcohsa.org)

### **EFFECTIVE SEPTEMBER 1, 2020**

- **INVOICES WILL BE PAID BASED ON ATTENDANCE.**
- **CHILDREN THAT ARE NOT ATTENDING WILL BE SUSPENDED 9/1/20 PLEASE NOTIFY PARENTS TO CONTACT THE ELRC PRIOR TO RETURNING TO CARE .**
- **PROGRAMS SHOULD NOT ACCEPT A CHILD WITHOUT ELRC APPROVAL. THE FAMILY MAYBE INELIGIBLE AND THE PARENT IS RESPONSIBLE FOR PAYING THE PRIVATE RATE.**
- **MANY FAMILIES ARE RECEIVING INELIGIBLE NOTICES . PLEASE REVIEW YOUR MAIL AND CONTACT THE OFFICE IF YOU HAVE A QUESTION**

