

# REQUEST FOR PROPOSAL

**Interpretation Services  
Department of Human Services  
Office of Early Intervention**

**Amendment #1**



This Amendment #1 is issued to replace, Section III: Anticipated Selection Schedule with the following:

Action	Date
Release of RFP	January 8, 2020
Applicant Questions Due Address Questions to: Kelly Wiltsie <a href="mailto:wiltsiek@delcohsa.org">wiltsiek@delcohsa.org</a>	January 17, 2020
RFP Responses Due	January 24, 2020
Proposal Review Dates	January 25, 2020 – February 1, 2020
Applicant Selection Date	February 7, 2020

And to replace Section 2 Contract, Page 3 Additional Information for Applicants with the following:

## 2. Contract

The successful applicant will be expected to enter into an agreement with Delaware County (2/1/2020 – 6/30/2021, subject to the availability of local, state, and federal funds. County contracts are subject to approval by County Council with the opportunity for renewal each fiscal year thereafter.

Successful applicant(s) with an existing contract must be conflict free, contracted services cannot overlap.

- i. The successful applicant must comply with the following contract appendices, attached.
  1. Appendix F – Insurance
  2. Appendix U – Audit Requirements
  3. Appendix EE – Child Protective Services Law
  4. Appendix CC – HIPAA Business Associate Agreement
  5. Appendix AA – Invoice Submission Requirements