

County of Delaware
Department of Human Services
Request for Proposal Q&A
Food Bank Services

The Request for Proposal states to provide transportation to the youth, is this solely for the purposes of the Request for Proposal requirements for Housing? **Transportation would be provided for housing specific tasks.**

The Request for Proposal requires a minimum of four home visits. How long would these four home visits be required, and would this be after the youth moves into the identified housing? **After the youth moves into identified housing, there should be monthly visits over a period of four months.**

What determines how the referral is closed?

The referral is closed after the youth moves into identified housing and visits have occurred over four months.

What is the Prepared Rental Education Curriculum and how long are we to provide this curriculum to the youth? On page 3, it mentions proving this for post housed tenants. Does this end at the termination of the referral? **The Department of Human Services, Children and Youth Services can share this curriculum. It is not required to use this curriculum; however, a housing education program should be utilized throughout the course of the referral.**

Will funding be provided for housing essentials for the youth for basic items for the house? For example, bedding, toiletries, food, pots/pans, etc.? **Independent Living Aftercare services will assist youth with acquiring housing essentials. It is expected that youth will have income or SNAP benefits for their daily needs.**

Is it the intention of the Request for Proposal to connect the youth to Federally Funded Housing or is there funding provided for the youth to assist with security deposits, or 1st and last month's rent? **Some youth may be connected to Federally funded housing. There is funding available through the Children & Youth Services Housing Grant and Independent Living aftercare services to provide funding assistance for security deposits.**

Can CYs define a caseload?

The program should be able to provide services to fifteen youth per fiscal year, and up to seven youth at any point in time.

How does Delaware County foresee the program funded beyond this initial grant? **The program is being funded through the Independent Living Grant and funding has been requested for the next fiscal year.**

How is the program reimbursed? Is it per diem, program funded, etc.? **Proposals for both program funded and per diem funded programs will be considered.**

What is the anticipated funding amount? **Funding up to \$75,000 is anticipated for this program.**

With an increase in COVID cases, are there acceptable telehealth modifications?

Agencies should adhere to safety guidelines, but provision of this service will require some face-to-face contact with the youth.

What is the anticipated startup date? **March 1, 2021 is the anticipated start date.**

Do we need a current license in order to submit a proposal? **This is considered an in-home service providing services to youth age 18 to 23 that are not in the foster care system. This service would not be licensed by the Office of Children, Youth and Families.**

Do the youth require a co-signer on rental agreements/leases? If a cosigner is required, will it be Delco or will the provider agency be required to cosign? **Children and Youth Services cannot be a co-signer on a lease and does not expect the provider agency to be a co-signer on a lease.**

Is this an existing program/rebid or a new service? **This is a new service.**

Where do you want us to describe how the services will be delivered (i.e. scope of services)? Is that component of the application narrative included in the 15-page limitation for the technical proposal? **This information should be included in the technical proposal. We are requesting the technical proposal be limited to fifteen pages.**

Should the budget include the rental assistance component? And the move-in funding?
The program does not provide the actual rental assistance or move in funding, so this does not need to be included in the budget.

Is an electronic signature acceptable on the submission letter? **Yes, however please refer to the Request for Proposal for specific proposal submission instructions.**