

## TRANSITIONAL HOUSING SERVICES RFP QUESTIONS & ANSWERS

1. What is the total budget cap for this service? **\$280,000**
2. Can you tell us who the current provider is? **Community Action Agency of Delaware County.**
3. What is the current rate for the service and the rate structure? **There is a budget cap of \$280,000.**
4. How many cases were referred for this service last in 2020? **Eleven.**
5. Are you open to expanding based on referrals? **Expansion will be considered based upon need with client population and availability of funding in the housing grant.**
6. Do we need to budget for basic household goods and furniture costs? **Basic household goods should be included in the budget, furniture costs would be a helpful option if the budget allows, although not required.**
7. Do you reimburse the provider for rental assistance and security deposits, or do you provide from separate allocation? **Yes, rental assistance and security deposits are reimbursed.**
8. What is the average length youth will be involved with the program? **On average, families are involved 15-18 months.**
9. Who is responsible if cosigners needed on leases - the provider or Delco? **Should clients be unable to secure a lease in their name, the provider should use the master lease model with the lease in their name which should be transferred to the client's name after a period of good tenancy.**
10. Is the service program-funded or by hourly rate? **Program funded.**
11. Can you clarify removing provider information on submitted proposals - i.e., removal of just our name, people, location? **There should be no identifying information in the submitted proposal which could identify the submitting agency.**
12. Can we submit additional attachments with the proposal such as our toolkit manual, LEP policy, and outcome measures? **Yes.**
13. Do we include the rental assistance monies in our budget? **Yes, rent assistance monies should be included in the budget.**
14. In regards to the RFP for Transitional Housing Services, can you provide clarity on the expectations around the housing component for providers? Are providers expected to house families in temporary housing for thirty to sixty days until program staff help them identify their own housing? We are trying to understand how to budget for the housing component. **No, if there are immediate housing needs that cannot be accommodated with existing supports, we would put them in our shelter or Temporary Emergency Shelter program while they located housing for the Transitional Housing program.**

